

Board of Directors Meeting Action Agenda
February 20, 2020, 2 p.m.
City of Solana Beach | City Council Chambers
635 S. Highway 101 | Solana Beach, CA 92014

CALL TO ORDER & ROLL CALL : Schumacher, Haviland and Becker.

FLAG SALUTE

PUBLIC COMMENT

Time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. In conformance with the Brown Act, no Board action can occur on items presented during Public Comment. If you desire to speak during Public Comment, fill out a SPEAKER CARD and submit it to the Board Secretary. When you are called to speak, please come forward to the podium and state your name.

BOARD COMMENTS & ANNOUNCEMENTS

PRESENTATIONS

APPROVAL OF MINUTES:

Minutes of the Special Meeting held November 19, 2019

Minutes of the Regular Meeting held December 19, 2019

ACTION: Approved 3/0

NEW BUSINESS

Item 1: Interim CEO Update

RECOMMENDATION

1. Receive Community Choice Aggregation Update report from Interim CEO.
2. Select Board Member to represent CEA at meeting with California Public Utilities Commission.

ACTION: Approved 3/0 to appoint Kristi Becker as the representative for the California Public Utilities Commission meeting.

ACTION: Approved 3/0 to add a Strategic Plan and an Inclusive and Sustainable Workforce Policy to the propose Timeline of Actions.

Item 2: Request for Proposal #2020-001 Permanent Banking Services and Credit Solutions Selection

RECOMMENDATION

1. Approve selection of River City Bank to provide permanent banking services to Clean Energy Alliance.
2. Authorize the Interim Chief Executive Officer to execute an agreement for banking services, for a three-year term, with the option to extend for two additional years, subject to General Counsel approval.
3. Authorize the Interim Chief Executive Officer and Interim Treasurer to develop a funding strategy for initial Clean Energy Alliance start-up costs and return to April 2020 for Board consideration.

ACTION: Approved 3/0

Item 3: Request for Qualifications #2020-002 Clean Energy Alliance Technical Consultant Services Selection

RECOMMENDATION

Approve selection of CEA technical consultant and authorize Interim Chief Executive Officer to execute an agreement, for an amount not to exceed \$____, subject to General Counsel approval.

ACTION: Approved 3/0 to execute an agreement for an amount not to exceed \$75,000 through June 30, 2020 with the option to extend to Fiscal Year 2020-21 for an additional amount of \$25,000.

Item 4: Request for Proposal #2020-003 Data Manager/Call Center Services Selection

RECOMMENDATION

Approve selection of Data Manager/Call Center Services provider and authorize Interim Chief Executive Officer and General Counsel to negotiate agreement for an amount not to exceed

ACTION: Approved 3/0

Item 5: Authorize Execution of San Diego Gas & Electric Community Choice Aggregation Service Agreement; Payment of Community Choice Aggregation Bond and Submittal of Draft Customer Notice to California Public Utilities Commission

RECOMMENDATION

1. Authorize execution of Community Choice Aggregation (CCA) Service Agreement with San Diego Gas & Electric.
2. Approve CCA Bond, in an amount not to exceed \$147,000, to the California Public Utilities Commission (CPUC), pursuant to CPUC Resolution E-4907.
3. Approve submittal of draft customer notice to California Public Utilities Commission pursuant to CPUC Resolution E-4907.

ACTION: Approved 3/0

Item 6: Adopt Resolution Approving Clean Energy Alliance Policies

RECOMMENDATION

Adopt Resolution #2020-002 approving Clean Energy Alliance policies related to travel and reimbursement, customer confidentiality and privacy and collections:

1. CEA -001 Travel and Reimbursement Policy
2. CEA-002 Protection of Confidential Information
3. CEA-003 Privacy and Customer Confidentiality Policy
4. CEA-004 Advanced Metering Infrastructure (AMI) Data Security and Privacy Policy
5. CEA-005 – CEA Collections Policy

ACTION: Adopted Resolution No. 2020-002 - 3/0 with a modification to the C.E.A. Policy CEA-001 replacing language under 5.10 Meals from “meal expenses and associate gratuities should be moderate” to “meals should not exceed \$30.00 per meal and associate gratuities should not exceed 20%”.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

NEXT MEETING: March 19, 2020, 2 p.m., City of Carlsbad, City Hall (1200 Carlsbad Village Dr)

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the Carlsbad City Clerk’s Office at 760-434-2808 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or clerk@carlsbadca.gov by noon on the Monday before the Board meeting to make arrangements.

Public Comment

Members of the public may speak on any Authority related item that does not appear on the agenda. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Board meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the Board Secretary.

Written Comments

To submit written comments to the Board, please contact the Carlsbad City Clerk’s office at clerk@carlsbadca.gov or in person at 1200 Carlsbad Village Drive. Written materials related to the agenda that are received by 5:00 p.m. on the day before the meeting will be distributed to the Board in advance of the meeting and posted on the Authority webpage. To review these materials during the meeting, please see the Secretary