

Board of Directors Meeting Agenda

May 21, 2020, 2 p.m.

City of Solana Beach | City Hall

635 S. Highway 101 | Solana Beach, CA 92075

Per State of California Executive Order N-29-20, and in interest of public health and safety, we are temporarily taking actions to prevent and mitigate the effects of the COVID-19 pandemic by holding Clean Energy Alliance Joint Powers Authority meetings electronically or by teleconferencing. All public meetings will comply with public noticing requirements in the Brown Act and will be made accessible electronically to all members of the public seeking to observe and address the Clean Energy Alliance Joint Powers Authority Board of Directors. The meetings can be watched via livestream at <https://solanabeach.12milesout.com/Video/Live>. You can participate in the meeting by e-mailing your comments to the Secretary at secretary@thecleanenergyalliance.org prior to commencement of the meeting. **If you desire to have your comment read into the record at the meeting, please indicate so in the first line of your e-mail and limit your e-mail to 500 words or less.** These procedures shall remain in place during the period in which state or local health officials have imposed or recommended social distancing measures.

CALL TO ORDER: 2:00 p.m.

ROLL CALL: Schumacher, Haviland, Becker

FLAG SALUTE:

PUBLIC COMMENT

In conformance with the Brown Act and California Executive Order No. N-29-20, time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. The Secretary will read comments as requested up to three (3) minutes. In conformance with the Brown Act, no Board action can occur on these items.

BOARD COMMENTS & ANNOUNCEMENTS

PRESENTATIONS

APPROVAL OF MINUTES: None.

CONSENT CALENDAR

The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion unless members of the Board, the Chief Executive Officer, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be submitted to the Board Secretary in writing prior to the Board consideration of the Consent Calendar.

NEW BUSINESS

Item 1: Administrative, Operational and Regulatory Affairs Update

RECOMMENDATION

- 1) Receive and File Community Choice Aggregation Update Report from Interim CEO.
- 2) Receive and File Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

ACTION: Received & filed the reports.

Item 2: Clean Energy Alliance Treasurer's Report

RECOMMENDATION

Receive and file Clean Energy Alliance Treasurer's Report.

ACTION: Received & filed the report.

Item 3: Review and Provide Input on Draft Clean Energy Alliance Fiscal Year 20/21 Budget

RECOMMENDATION

Review and provide input on draft Clean Energy Alliance Fiscal Year 20/21 Budget and direct staff to return a final budget for adoption June 18, 2020.

ACTION: Received the report and provided direction to staff (see Minutes for details).

Item 4: Clean Energy Alliance Existing Consulting Services Agreements Extension Authorization

RECOMMENDATION

- 1) Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extensions of the following agreements, subject to the not to exceed amounts:

Service Being Provided	Consultant	Not to Exceed
General Counsel	RWG Law	\$120,000
Special Counsel – Regulatory	Tosdal APC	\$100,000
Special Counsel – Energy Transactions	Hall Energy Law	\$85,000
Technical Consultants	Pacific Energy Advisors	\$163,200

ACTION: Approved extensions of agreement with RWG Law, Tosdal APC, Hall Energy Law and Pacific Energy Advisors. 3/0.

- 2) Clean Energy Alliance Board authorize the Board Chair to execute of extension of the agreement with Bayshore Consulting Group, for Interim Chief Executive Officer services, for an amount not to exceed \$100,000.

ACTION: Approved extension of the agreement with Bayshore Consulting Group for Interim Chief Executive Officer services. 3/0.

Item 5: Authorize Extension of Service Agreements with Member Agencies for Support Services

RECOMMENDATION

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extension of agreement with City of Carlsbad for Interim Board Secretary and City of Solana Beach for Interim Treasurer/Chief Financial Officer and Auditor.

ACTION: Approved extension of agreement with the City of Carlsbad for Interim Board Secretary and City of Solana Beach for Interim Treasurer/Chief Financial Officer and Auditor. 3/0.

Item 6: Authorize Request for Qualifications for Clean Energy Alliance Power Services and Scheduling Coordinator

RECOMMENDATION

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to issue a Request for Qualifications for Portfolio Management/Energy Advisory and Scheduling Coordinator Services, pursuant to the Scope of Work in Attachment A, and return to Board for award July 16, 2020.

ACTION: Authorized Request for Qualifications for Portfolio Management/Energy Advisory and Scheduling Coordinator Services. 3/0.

Item 7: Authorize Request for Proposal for Communications and Marketing Services

RECOMMENDATION

Authorize Interim Chief Executive Officer to Issue a Request for Proposal for Communications and Marketing Services and return to Board for award July 16, 2020.

ACTION: Authorized Request for Proposal for Communications and Marketing Services. 3/0.

Item 8: Establishment of a Clean Energy Alliance Outreach Matrix

RECOMMENDATION

Review, discuss and approve Clean Energy Alliance Outreach Matrix.

ACTION: Approved the Clean Energy Alliance New Member Outreach Matrix assigning board members and staff outreach to engage potential members. 3/0.

Potential New Member	Board/Alernate	Staff
Escondido	Mayor Matt Hall	Jason Haber
San Marcos	Mayor Matt Hall	Jason Haber
Vista	Mayor Matt Hall	Jason Haber
Oceanside	Mayor Matt Hall	Jason Haber
San Diego Council of San Diego Santee Poway El Cajon	Board Member Becker/Alternate	Greg Wade/Dan King
Dana Point / OC	Board Member Haviland/Alternate	Clem Brown
San Clemente / OC	Board Member Haviland	Clem Brown
San Juan Capistrano / OC	Board Member Haviland	Clem Brown
Lemon Grove	Chair Schumacher	Jason Haber
National City	Chair Schumacher	Jason Haber

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN: 3:15 p.m.

NEXT MEETING: June 18, 2020, 2 p.m., City of Carlsbad, City Hall (1200 Carlsbad Village Dr)

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the Carlsbad City Clerk’s Office at 760-434-2808 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or clerk@carlsbadca.gov by noon on the Monday before the Board meeting to make arrangements.

Public Comment

Members of the public may speak on any Authority related item that does not appear on the agenda. State law prohibits the Board from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Board meeting. Members of the public are also welcome to provide comments on agenda items

during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the Board Secretary.

Written Comments

To submit written comments to the Board, please contact the Secretary at secretary@thecleanenergyalliance.org. Written materials related to the agenda that are received by 5:00 p.m. on the day before the meeting will be distributed to the Board in advance of the meeting and posted on the Authority webpage. To review these materials during the meeting, please see the Secretary.