

**Clean Energy Alliance - Board of Directors**  
**Meeting Minutes**  
May 21, 2020, 2 p.m.  
City of Solana Beach | City Hall  
635 S. Highway 101 | Solana Beach, CA 92075  
Teleconference Locations per State of California Executive Order N-29-20.

**CALL TO ORDER:** 2:00 p.m.

**ROLL CALL:** Schumacher, Haviland, Becker

**FLAG SALUTE:**

Board Member Becker led the Pledge of Allegiance.

**PUBLIC COMMENT:** None

In conformance with the Brown Act and California Executive Order No. N-29-20, time is provided so members of the public can address the Board on items that are not listed on the agenda. Speakers are limited to three (3) minutes each. The Secretary will read comments as requested up to three (3) minutes. In conformance with the Brown Act, no Board action can occur on these items.

**BOARD COMMENTS & ANNOUNCEMENTS**

**PRESENTATIONS** None

**APPROVAL OF MINUTES:** None.

**CONSENT CALENDAR**

The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion unless members of the Board, the Chief Executive Officer, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action. A request from the public to discuss an item must be submitted to the Board Secretary in writing prior to the Board consideration of the Consent Calendar.

**NEW BUSINESS**

**Item 1: Administrative, Operational and Regulatory Affairs Update**

**RECOMMENDATION**

- 1) Receive and File Community Choice Aggregation Update Report from Interim CEO.
- 2) Receive and File Community Choice Aggregation Regulatory Affairs Report from Special Counsel.

Barbara Boswell, Interim CEO (Chief Executive Officer), reviewed the report and presented a PowerPoint (on file in the office of the Board Secretary) regarding the administrative and operational update.

Ty Tosdal, CEA regulatory Special Counsel, continued the PowerPoint (on file) reviewing the regulatory update.

**Item 2: Clean Energy Alliance Treasurer's Report**

**RECOMMENDATION**

Receive and file Clean Energy Alliance Treasurer's Report. \_\_\_\_\_

Marie Berkuti, Treasurer, presented a PowerPoint (on file in the office of the Board Secretary).

**Item 3: Review and Provide Input on Draft Clean Energy Alliance Fiscal Year 20/21 Budget**

**RECOMMENDATION**

Review and provide input on draft Clean Energy Alliance Fiscal Year 20/21 Budget and direct staff to return a final budget for adoption June 18, 2020.

Barbara Boswell, Interim CEO (Chief Executive Officer), reviewed the report and presented a PowerPoint (on file in the office of the Board Secretary) regarding the administrative and operational update.

**Item 4: Clean Energy Alliance Existing Consulting Services Agreements Extension Authorization**

**RECOMMENDATION**

- 1) Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extensions of the following agreements, subject to the not to exceed amounts:

<b>Service Being Provided</b>	<b>Consultant</b>	<b>Not to Exceed</b>
General Counsel	RWG Law	\$120,000
Special Counsel – Regulatory	Tosdal APC	\$100,000
Special Counsel – Energy Transactions	Hall Energy Law	\$85,000
Technical Consultants	Pacific Energy Advisors	\$163,200

**Motion** by Vice Chair Haviland, seconded by Board Member Becker to approve executing extensions to agreements with RWG Law, Tosdal APC, Hall Energy Law, and Pacific Energy Advisors. **Motion carried unanimously 3/0**

- 2) Clean Energy Alliance Board authorize the Board Chair to execute of extension of the agreement with Bayshore Consulting Group, for Interim Chief Executive Officer services, for an amount not to exceed \$100,000.

**Motion** by Vice Chair Haviland, seconded by Board Member Becker to approve executing an extension to the Bayshore Consulting Group agreement. **Motion carried unanimously 3/0**

**Item 5: Authorize Extension of Service Agreements with Member Agencies for Support Services**

**RECOMMENDATION**

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to execute extension of agreement with City of Carlsbad for Interim Board Secretary and City of Solana Beach for Interim Treasurer/Chief Financial Officer and Auditor.

**Motion** by Vice Chair Haviland, seconded by Board Member Becker to approve executing an extension to agreement with the City of Carlsbad for the Interim Board Secretary and City of Solana Beach for the Interim Treasurer/Chief Financial Officer and Auditor. **Motion carried unanimously 3/0**

**Item 6: Authorize Request for Qualifications for Clean Energy Alliance Power Services and Scheduling Coordinator**

**RECOMMENDATION**

Clean Energy Alliance Board authorize the Interim Chief Executive Officer to issue a Request for Qualifications for Portfolio Management/Energy Advisory and Scheduling Coordinator Services, pursuant to the Scope of Work in Attachment A, and return to Board for award July 16, 2020.

Barbara Boswell, Interim CEO (Chief Executive Officer), presented a PowerPoint (on file in the office of the Board Secretary).

**Motion** by Board Member Becker, seconded by Vice Chair Haviland to approve issuing a Request for Qualifications for Portfolio Management/Energy Advisor and Scheduling Coordinator Services. **Motion carried unanimously 3/0**

**Item 7:** Authorize Request for Proposal for Communications and Marketing Services

**RECOMMENDATION**

Authorize Interim Chief Executive Officer to Issue a Request for Proposal for Communications and Marketing Services and return to Board for award July 16, 2020.

Barbara Boswell, Interim CEO (Chief Executive Officer), presented a PowerPoint (on file in the office of the Board Secretary).

**Motion** by Vice Chair Haviland, seconded by Board Member Becker to approve issuing Request for Proposal for Communications and Marketing Services and return to award the contract on July 16, 2020. **Motion carried unanimously 3/0**

**Item 8:** Establishment of a Clean Energy Alliance Outreach Matrix

**RECOMMENDATION**

Review, discuss and approve Clean Energy Alliance Outreach Matrix.

Board Members discussed outreach assignments of potential partnerships to solidify the Outreach Matrix.

**Motion** by Vice Chair Haviland, seconded by Board Member Becker to approve the final Outreach Matrix. **Motion carried unanimously 3/0**

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURN:**

Chair Schumacher adjourned the meeting at 3:15 p.m.



Angela Ivey, City Clerk of Solana Beach  
Interim Acting Board Secretary