

**Clean Energy Alliance – Board of Directors
Meeting Minutes
October 15, 2020 – 2 p.m.
City of Del Mar Civic Center -Town Hall
1050 Camino del Mar, Del Mar CA 92014
Teleconference Locations per State of California Executive Order N-29-20**

CALL TO ORDER: Chair Haviland called to order the regular meeting of the Clean Energy Alliance at 2:00 p.m.

ROLL CALL: Schumacher, Becker, Haviland

FLAG SALUTE: Chair Haviland led the flag salute.

PUBLIC COMMENT: None

BOARD COMMENTS & ANNOUNCEMENTS: None

PRESENTATIONS: None

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held August 20, 2020.

**Motion by Board Member Schumacher, second by Vice Chair Becker, to approve the minutes as amended.
Motion carried unanimously, 3/0.**

CONSENT CALENDAR

ITEM 1: Clean Energy Alliance Treasurer’s Report

RECOMMENDATION: Receive and File Clean Energy Alliance Interim Treasurer’s Report.

ITEM 2: Clean Energy Alliance Interim Chief Executive Officer Report & Regulatory Affairs Update

RECOMMENDATION: 1) Receive and file Clean Energy Alliance Interim Chief Executive Officer Report.
2) Receive and file Clean Energy Alliance Regulatory Affairs Update Report

ITEM 3: Resolution Adopting Clean Energy Alliance Records Retention Schedule

RECOMMENDATION: Approve Resolution Adopting Clean Energy Alliance Records Retention Schedule.

**Motion by Vice Chair Becker, second by Board Member Schumacher, to approve the Consent Calendar.
Motion carried unanimously, 3/0.**

NEW BUSINESS

ITEM 4: Clean Energy Alliance Draft Energy Risk Management Policy

Interim Chief Executive Officer Barbara Boswell introduced the item and Kirby Dusel and John Dalessi of Pacific Energy Advisors who provided the technical expertise in development of the policy. Mr. Dusel gave an overview of the policy highlighting key pieces.

RECOMMENDATION: Receive presentation and provide input into the Clean Energy Alliance Energy Risk Management Policy.

The Board questioned and commented regarding appointment to the Risk Oversight Committee (ROC) and recommendation to include or not include a member of the Community Advisory Committee; delegations of authority; quick turn around on decisions regarding market power due to the limited time pricing is good; parameters for directing delegations of authority to the Chief Executive Officer and/or Chair by resolution; and a recommendation for a rotating one-year term for Board Members on the ROC.

ITEM 5: Clean Energy Alliance Branding Update and Logo Options

Interim Chief Executive Officer Barbara Boswell introduced the item and Kevin Bostwick of Tripepi Smith who presented the branding and logo update.

RECOMMENDATION: Receive Clean Energy Alliance branding update and select preferred logo option.

Board Members commented regarding font and color preferences.

Motion by Chair Haviland, second by Board Member Schumacher, to approve logo option 1 with a sans serif font and color set A.

Motion carried unanimously, 3/0.

ITEM 6: Clean Energy Alliance Approval of Community Advisory Committee Nominees, Work Plan and Meeting Schedule

Interim Chief Executive Officer Barbara Boswell presented the item.

RECOMMENDATION: 1) Approve Clean Energy Alliance Community Advisory Committee Nominees for City of Carlsbad; 2) Approve Clean Energy Alliance Community Advisory Committee Nominees for City of Del Mar; 3) Approve Clean Energy Alliance Community Advisory Committee Nominees for City of Solana Beach; 4) Approve Clean Energy Alliance Alternate Board Member to serve on Community Advisory Committee.; 5) Approve Clean Energy Alliance Community Advisory Committee Meeting Schedule and Work Plan

Motion by Board Member Schumacher, second by Vice Chair Becker, to approve the Community Advisory Committee Nominees for the cities of Solana Beach (Lee Haydu, 2-year; Debra Schade, PhD, 1-year), Del Mar (Dr. Donald Mosier, 2-year; Alan Sweedler, 1-year) and Carlsbad (Paige DeCino, 2-year; Seth Krauss, 1-year), and approve the CEA Alternate Board Member to serve on the Community Advisory Committee (Del Mar City Councilmember Dwight Worden). Motion carried unanimously, 3/0. Motion by Board Member Schumacher,

second by Chair Haviland, to approve the Clean Energy Alliance Community Advisory Committee Meeting Schedule and Work Plan. Motion carried unanimously, 3/0.

ITEM 7: Clean Energy Alliance Bid Evaluation Criteria Policy

Interim Chief Executive Officer Barbara Boswell presented the revised version of the policy.

General Counsel Gregory Stepanicich read into the record the following addition in to the first paragraph of the policy: "This Policy also informs bidders about the goals of CEA and factors that will be considered in evaluating bids and proposals. This Policy, however, shall not be construed to limit the discretion of the Board of Directors in selecting bids or proposals or awarding contracts in the best interests of CEA."

RECOMMENDATION: Approve Clean Energy Alliance Bid Evaluation Criteria Policy.

Board Member Schumacher commented regarding the addition of clarification language under the Workforce Development Category.

Motion by Chair Haviland, second by Board Member Schumacher, to approve the Clean Energy Alliance Bid Evaluation Criteria Policy as amended by General Counsel and with the addition to add "California Approved" related to apprenticeship programs to the Workforce Development criteria. Motion carried unanimously, 3/0.

ITEM 8: Clean Energy Alliance Implementation Phasing Update

Interim Chief Executive Officer Barbara Boswell gave an overview of the item.

RECOMMENDATION: Authorize Interim Chief Executive Officer to execute letter agreement with San Diego Gas & Electric (SDG&E) memorializing the amended Clean Energy Alliance Implementation Schedule to accommodate the delay in SDG&E's billing system replacement project, subject to General Counsel approval.

Vice Chair Becker made comments and General Counsel Stepanicich responded regarding the legally binding Letter of Agreement memorializing the schedule with SDG&E.

Motion by Chair Haviland, second by Vice Chair Becker, to authorize Interim Chief Executive Officer to execute letter agreement with San Diego Gas & Electric (SDG&E) memorializing the amended Clean Energy Alliance Implementation Schedule to accommodate the delay in SDG&E's billing system replacement project, subject to General Counsel approval.

Motion carried unanimously, 3/0.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS: None

ADJOURN: Chair Haviland adjourned the meeting at 3:42. p.m.

DocuSigned by:

Susan Caputo
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Susan Caputo, MMC
Interim Board Clerk